Education Policy Committee Meeting Minutes

DATE\_\_\_\_9/7/2018\_\_\_\_\_\_\_\_\_\_\_

Members: Timothy Delaune, Regina Grantham, Holly Doty, Maaike Oldemans, Abby Thomas, Carol VanDerKarr, Chris Widdall,

Andrew Purrington

Members Absent: Mary-Jo Morse. Tara Mahoney

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Accepted unanimously | * **One change: Abby Thomas name needs to migrate from absent to present**
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| **Introduction to EPC, updates and guidelines** | * Widdall provided an overview of the duties of the EPC Committee as described in the College Handbook Part One: University and College Governance; Chapter 150 Cortland Faculty Governance; Article VII Committees: <http://www2.cortland.edu/offices/publications/handbook/part-one/#chapter150>
* EPC has an opening for a member from the Art & Sciences
* EPC has openings for 2 student members
* Unanimously voting for Widdall to continue as EPC Chair 2018-2019
* EPC members will need to represent Widdall when she cannot attend the Faculty Senate meetings
* Scheduling minute takers
* Widdall provided demonstration how to map and access: [\\shares\EPC](file:///%5C%5Cshares%5CEPC)
* Minutes are added to the Sdrive a week after the meeting to ensure members will get before the next meeting.
* Minute Template is in the Sdrive 2018-2019 folder
* Minutes are uploaded on the Cortland website, are being “censored” before publishing
 | * **Widdall will ask Pam to send instructions how to access the EPC files on the SDrive**
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| **Old Business** | * Definition Major GPA: The EPC has been working on clarifying the two different definitions for Major GPA and the Program Standard GPA (See EPC Annual Report 2017-2018).

Van Der Karr provided an overview and an update about the issues surrounding the definition of the Major GPA and the Program Standard GPA, as well as discrepancies in how Departments describe it in Degree Works, and the description in the Catalog. The June EPC Open Sandwich Seminar was successful: good discussion and questions from faculty.Committee discussed how to move forward with the definitions. With regard to the confusion around the Major GPA and the Program Standard GPA, Delaune suggested to call it Catalog Major GPA; Thomas indicated that there is an option to add a note in Degree Works, already done by several Departments “as noted for Major GPA in the catalog” . Discussion about grade point average and Departments should also look into how the Catalog defines Grade point average and Graduation Requirements, to ensure that is in line. * Academic Forgiveness

Check minutes of last meeting. Widdall contacted Academic Standard Committee about changes to the Academic Forgiveness alterations suggested by the EPC. They do not think it is their responsibility: their focus is on returning, expelled students, while Academic Forgiveness applies to students not successful in particular areas who want to start over. * Academic Grievance Committee: Delaune indicated that the process of an integrity case is different from the process of a grievance case. The appeal process language in the handbook is not clear, but changing some of the wording can clarify this.
 | * **Doty will check the possibilities to add this note**
* **Widdall also review.**
* **Widdall will reformate our proposal**
* **Proposal will need to be send to Faculty Senate by September 25.**
* **Oct 2. To faculty senate.**
* **Delaune will propose a language change to make the language more clear.**
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| **New Business**  | * Van Der Karr discussed the need for the EPC to look into how credits could lead to obtain a Minor in a particular area. EPC will need to look into the definition of Concentration.
 | * **Further discussion next meeting**
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| **Adjourned**  | 10:05 |  |
|  | Respectfully submitted by Maaike Oldemans |  |